

General Terms and Conditions of Purchase (GTP) of QINSTRUMENTS GmbH

(hereinafter called „QINSTRUMENTS“)

1. Commencement and scope

- 1.1 With effect from January 1, 2012, all purchases and legal agreements concluded by QINSTRUMENTS with its suppliers shall be subject exclusively to these General Terms and Conditions of Purchase (hereinafter called “the GTP”), insofar as these are not amended using individual written agreements. Furthermore, these GTP shall replace the previously valid general terms and conditions of the purchase of QINSTRUMENTS.
- 1.2 General terms and conditions of the supplier’s business (hereinafter called “the Supplier”) which contradict these GTP shall be applicable only insofar as QINSTRUMENTS expressly approves these in writing.
- 1.3 QINSTRUMENTS reserves the right to amend these GTP at any time.

2. Offers made by the Supplier

- 2.1 Following an enquiry by QINSTRUMENTS, the Supplier shall be asked to submit an offer free of charge.
- 2.2 The offer submitted by the Supplier must comply with the specifications and descriptions of QINSTRUMENTS and in the event of deviations, must expressly draw attention thereto.
- 2.3 The offer submitted by the Supplier must detail all secondary costs for taxes, fees, duties, packaging, transportation, royalties etc., which are to be incurred by QINSTRUMENTS.
- 2.4 If the Supplier does not expressly stipulate another deadline in his offer, his offer shall be binding for 100 (one hundred) days from the date of receipt by QINSTRUMENTS.

3. Orders placed by QINSTRUMENTS

- 3.1 If the Supplier issues an order confirmation which deviates from the order, then QINSTRUMENTS shall not be bound by this order confirmation without express approval.
- 3.2 Orders, commissions and agreements, as well as amendments or additions to the orders, shall be binding for QINSTRUMENTS only if these have been placed in writing or concluded in writing by its authorised in-house managing officers.

4. Prices and payment

- 4.1 The prices listed in the order by QINSTRUMENTS shall essentially constitute fixed prices (without VAT) and are carriage-free in Jena, Germany.
- 4.2 General price increases must be reported to QINSTRUMENTS in writing at least two months before these come into effect. In the case of current orders, no price increases shall be possible.
- 4.3 Payment shall be performed within 40 (forty) days following receipt of the product or services. In the event of ascertained defects, QINSTRUMENTS shall reserve the right to withhold the payment.
- 4.4 Payment does not mean the delivery or service has been recognised as being contractually compliant. In the event of faulty or incomplete delivery or service, QINSTRUMENTS shall, to a reasonable extent and irrespective of all other rights, be entitled to withhold payments on claims arising out of the business relationship until these have been properly fulfilled.
- 4.5 Payments shall be performed, unless otherwise agreed, in Euro.
- 4.6 Existing claims against QINSTRUMENTS may not be assigned to third parties.

5. Quality, checks, notice of defects and repairs

- 5.1 The Supplier guarantees adherence to the specifications and quality, and other characteristics of the components demanded by QINSTRUMENTS in its order.
- 5.2 The Supplier must adhere to the technical data demanded his goods by the documents upon which this order is based, such as drawings, technical terms and conditions of delivery, specifications, descriptions or samples.
- 5.3 QINSTRUMENTS shall be entitled to audit the Supplier once per annum. QINSTRUMENTS shall moreover also have the right to conduct client audits and inspections by public authorities at the Supplier following prior notification and, if necessary, to extend these to the relevant business premises of the Supplier.
- 5.4 Should QINSTRUMENTS ascertain that a quality change has occurred without prior notification, then QINSTRUMENTS shall have the right to reject the goods. The Supplier shall be liable for the direct and indirect losses incurred by QINSTRUMENTS due to a change in quality which should have been reported in good time.
- 5.5 Product changes must be reported to QINSTRUMENTS in good time and comprehensibly and shall be deemed to constitute a contractual amendment request. QINSTRUMENTS may reject these within the framework of the existing legal agreement.
- 5.6 Product changes realised without prior notification shall be deemed in breach of contract and entitle QINSTRUMENTS to take the corresponding measures (acceptance refusal, price reduction, compensation, etc.).
- 5.7 Insofar as these are known to the Supplier, production stops, and the announced discontinuation of components by subcontractors (manufacturers) must be reported to QINSTRUMENTS in good time.
- 5.8 The Supplier shall be obliged to support QINSTRUMENTS on a cost basis (by prior agreement) in conjunction with rectifying quality problems or shall be obliged to perform these himself, respectively.
- 5.9 The duty of the ordering party to conduct checks and to issue defect notices immediately under § 377 HGB shall be contractually excluded. Defects in the delivered products (in quantitative and qualitative terms) must be reported as soon as these have been ascertained. The Supplier expressly waives the plea of overdue notice of defects or of approval. QINSTRUMENTS may issue defect notices throughout the entire warranty period.
- 5.10 If QINSTRUMENTS returns defective goods, then QINSTRUMENTS shall be entitled to reverse debit the invoice sum plus a flat-rate administrative charge of 5% of the price of the defective goods or at least EUR 100.00. QINSTRUMENTS reserves the right to demonstrate that overheads were higher.

6. Delivery conditions

- 6.1 The delivery must be performed on the agreed delivery deadline at the place of performance, although at the earliest 3 (three) working days before. The place of performance for all reciprocal obligations is the registered domicile of the company QINSTRUMENTS GmbH in Jena, Germany.
- 6.2 Unless otherwise agreed on a case-to-case basis, deliveries shall be performed DDP (Incoterms 2020).
- 6.3 Excess deliveries or delivery shortfalls, partial deliveries, or premature deliveries shall be subject to the prior approval of QINSTRUMENTS.
- 6.4 QINSTRUMENTS may at any time, with immediate effect and irrespective of its further rights, withdraw from the Agreement and refuse to accept the delivery if:
 - a) the delivery date confirmed by the Supplier is not adhered to;
 - b) the specifications defined by QINSTRUMENTS are not adhered to.

7. Packaging, delivery note, insurance, transfer of title

- 7.1 The Supplier shall bear responsibility for the proper packaging and must draw attention to any special circumstances about the removal thereof.
- 7.2 A delivery note must be enclosed with each consignment, containing at least the QINSTRUMENTS order and article number(s).
- 7.3 The instructions of QINSTRUMENTS must perform transportation.
- 7.4 Title, benefits and risk of the delivered products shall be transferred to QINSTRUMENTS after successful acceptance. In the event of deliveries involving installation or fitting, the risk shall be transferred only at the time of the successful acceptance by QINSTRUMENTS. If the products are returned to the Supplier for any reason, the risk and liability shall be transferred to the Supplier once the products are ready for transport.
- 7.5 Any extended or widened reservation of title is excluded.
- 7.6 Insofar as the respective applicable law does not stipulate otherwise on a mandatory basis, the Supplier shall, in all cases, be exclusively responsible for adhering to all export, import, transit and control regulations and formalities.

8. Safety and environmental protection

- 8.1 Delivered goods and rendered services must comply with the statutory provisions, particularly safety and environmental protection.
- 8.2 In the case of deliveries and the rendering of services, the Supplier shall have sole responsibility for adhering to the accident-prevention regulations. Protective equipment and any possible instructions of the manufacturer required under such regulations must be included with the delivery free of charge.

9. Guarantee and warranty

- 9.1 The Supplier guarantees – in addition to the quality and characteristics – that the delivered product is free of material and production faults, is fully operational, corresponds to all regulations in force at the place of destination and that the necessary certificates of conformity, approvals, permits etc. have been obtained.
- 9.2 The guarantee period shall last 24 (twenty-four) months from the delivery date in Jena. In each case, the same full guarantee period shall apply to replacement deliveries, subsequent rectifications and spare parts.
- 9.3 If a product exhibits defects, QINSTRUMENTS shall be entitled to choose from the following rights: conversion, compensation for the reduced value, delivery of defect-free replacement products and subsequent rectification. In urgent cases or if the Supplier fails to perform the correction demanded by QINSTRUMENTS within the deadline imposed by QINSTRUMENTS, QINSTRUMENTS may procure a replacement for another source or may rectify the defect or may cause these to be rectified.
- 9.4 If QINSTRUMENTS has evidence that a similar defect affects all delivered products, then QINSTRUMENTS may arrange to replace these, even if the guarantee period has already expired.
- 9.5 The Supplier shall bear the costs resulting from exercising the rights. Compensation claims remain reserved in all cases.

10. Liability

- 10.1 If the products damage QINSTRUMENTS, its managing officers or employees, then the Supplier shall be obliged to provide comprehensive compensation.
- 10.2 In the event of a claim being brought against QINSTRUMENTS in conjunction with a product delivered by the Supplier, in particular on the grounds of a product liability law (incl. Switzerland, EU and USA), then QINSTRUMENTS may, without further ado, disclose the name of the Supplier to the claimant. In addition, QINSTRUMENTS shall be entitled to claim full compensation and recourse vis-à-vis the Supplier arising from all expenses incurred in conjunction with such claims. The Supplier shall procure satisfactory insurance cover.

11. Intellectual property

- 11.1 The Supplier guarantees that the products delivered by him and the utilisation thereof do not breach any third party intellectual property rights. He shall be comprehensively liable for all consequences – whether relating to QINSTRUMENTS or its customers – arising from any such claimed or actual breach.
- 11.2 Instructions issued by QINSTRUMENTS regarding the utilization of QINSTRUMENTS company designations and trademarks and the affixation thereof to the products must be adhered to.

12. Means of production

- 12.1 All means of production (tools, drawings, models, etc.) that QINSTRUMENTS makes available to the Supplier at its own expense are the property of QINSTRUMENTS and must be designated correspondingly. These may be deployed only on behalf of QINSTRUMENTS. QINSTRUMENTS shall have the sole right of disposal over these items, and the Supplier must adhere to the instructions issued by QINSTRUMENTS.
- 12.2 To the extent that the means of production which QINSTRUMENTS has wholly or partially paid for are in the Supplier's possession, the Supplier shall be liable for the risk of their loss, destruction and damage. If the Supplier breaches his obligations, then QINSTRUMENTS

shall be entitled to dissolve all legal agreements with the Supplier immediately. In addition, QINSTRUMENTS shall be entitled to claim compensation and demand the surrender of the benefit (gross) generated by the Supplier.

13. Execution plans, manufacturing and maintenance documents

- 13.1 Before production commences, the execution plans must be submitted to QINSTRUMENTS upon request for approval. Approval by QINSTRUMENTS shall not release the Supplier from his responsibility for the complete suitability and feasibility thereof.
- 13.2 The definitive manufacturing and maintenance documents (execution plans, maintenance and operating regulations, lists of spare parts, etc.) must be held for safekeeping throughout the production term (max. 10 (ten) years after the final delivery), and must be placed at the disposal of QINSTRUMENTS without pecuniary consideration in the event of the cessation of the production or the dissolution of the legal agreement. This applies to all manufacturing and maintenance documents.

14. Confidentiality

- 14.1 All technical documents (means of production, data, drawings, software, etc.) that QINSTRUMENTS makes available to the Supplier to manufacture the product, as well as all commercial documents (e.g. orders and the associated details) must be treated confidentially and may be used only for the specific cooperation. This also applies to products which have been developed especially for QINSTRUMENTS. All rights pertaining thereto shall be held exclusively by QINSTRUMENTS. All documents, copies, and reproductions must be surrendered to QINSTRUMENTS immediately upon request.
- 14.2 The Supplier must treat his business relationship with QINSTRUMENTS and all details pertaining thereto in a confidential manner.
- 14.3 The Supplier shall also impose confidentiality obligations on his managing officers, employees and lawfully engaged third parties.
- 14.4 The obligations shall also be applied within the framework of contractual negotiations and following the end of the agreement. If the legal agreement is not concluded, or after the legal agreement has ended respectively, all presented or created documents of all kinds about the specific project must automatically be returned to QINSTRUMENTS without delay.

15. Force majeure

- 15.1 The Supplier shall not be liable for the non-performance or the poor performance of the legal agreement if this is attributable to force majeure events.
- 15.2 If the Supplier invokes force majeure, he must inform the other Party immediately about the occurrence and the expected duration. If he fails to do so, then he may not invoke force majeure.
- 15.3 Upon request, the Supplier must provide QINSTRUMENTS with written confirmation of the circumstances which, in his view, establish a case of force majeure.

16. Miscellaneous provisions

- 16.1 The Supplier shall be obliged to inform QINSTRUMENTS in writing without delay if significant changes to his control structure or ownership occur relative to the circumstances in force at the time of the conclusion of the legal agreement.
- 16.2 In the event of differences between the various language versions of these CTC, the German version shall prevail.
- 16.3 The waiving of requirement for written form is only valid in writing.
- 16.4 Communications must be addressed to QINSTRUMENTS GmbH, Loebstedter Str. 101, 07749 Jena, Germany.

17. Severability clause

- 17.1 Should any of the individual provisions contained in this Agreement prove to be wholly or partially invalid or unenforceable, or should they subsequently become invalid or unenforceable as a consequence of changes in legislation which take place following the conclusion of the Agreement, then this shall not affect the other contractual provisions and the validity of the Agreement as a whole. Such invalid or unenforceable provisions shall be replaced by valid and enforceable provisions which approximate as closely as possible to the meaning and purpose of the invalid provisions. Should the Agreement contain omissions, then the provisions shall be deemed to have been agreed which correspond to the meaning and purpose of the Agreement and which would have been agreed if this matter had been considered.

All legal relationships between QINSTRUMENTS and the Supplier are governed by German law, whereby the UN Sales Convention shall be excluded. The ordinary courts at the registered domicile of QINSTRUMENTS shall have exclusive jurisdiction for the judicial assessment of all disputes between the Supplier and QINSTRUMENTS. QINSTRUMENTS shall, however also be entitled to bring claims against the Supplier at the latter's registered domicile.

Released by: Olaf Simmat
Position: Managing Director

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Place of issue: Jena, Germany